



GOOD SHEPHERD MINISTRIES

GOOD SHEPHERD CENTRE
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Job Title Manager, Pastoral Care Services/Pastoral Associate

Department: Pastoral Care

Reports to: Executive Director

Role Summary:

Reporting to the Executive Director, or Designate, the Manager, Pastoral Care Services/Pastoral Associate enhances the dignity and quality of life of the residents, clients, staff and volunteers through his/her assumed responsibility for the planning, development and execution of a Pastoral Care program that recognizes the intrinsic worth and spiritual being of the human person (as more than a physical being) and is designed to assist Good Shepherd Ministries in responding to the needs of the homeless and marginalized in our community.

Justice, equality, dignity and acceptance of clients is aided through the delivery of quality services which include a personal and non-invasive presence to those struggling with the trials, tribulations and difficulties of life.

Responsibilities for this position include the following:

To carry out all duties and responsibilities in accordance with the Mission, Vision and Values of Good Shepherd Ministries. To provide a work ethic in leadership and role modelling of behaviours that demonstrates the Mission, Vision and Values of Good Shepherd Ministries. To plan and execute a pastoral care program consistent with the charism of the Little Brothers of the Good Shepherd, the mission of Good Shepherd Ministries, and the canonical directives of the Roman Catholic Church. To assist the Executive Director in clearly articulating the mission of the Little Brothers of the Good Shepherd and Good Shepherd Ministries, and to assist in integrating this mission into every aspect of service throughout the organization. To provide comprehensive pastoral care that develops spiritual, emotional and psychological wholeness for clients, staff and volunteers.

To plan and facilitate regular liturgical and para-liturgical services as required. To schedule a program of spiritual direction for clients, staff and volunteers on an individual or group basis. To assist in the debriefing and care of persons affected by crisis, disaster, trauma and tragedy and to assist with the spiritual 'end of life' care of those associated with Good Shepherd Ministries. To serve as a resource participant in regular meetings of Good Shepherd Ministries as directed. To provide a caring presence to staff, volunteers and clients in the dining room during morning drop-in and the afternoon meal services.

Skill, Nature and Scope:

- Demonstrated commitment to the Mission, Vision and Values of GSM.
- Possess certification in an accredited Clinical Pastoral Education (CPE) program or similar.
- Sound organizational and written communication skills.
- Facilitation skills to direct group dynamics, program workshops and staff/volunteer events and services.
- Possess excellent interpersonal skills to communicate with clients, staff and volunteers, maintain teamwork and to handle and process highly confidential and sensitive information.

Hours of work:

- This is a full-time, 40 hours/week position. Flexibility in scheduling is required.