



**Job Title:** Program Attendant (Part-time)  
**Department:** DARE, Drug Alcohol Recovery Enrichment  
**Reports to:** Manager, DARE Program

We are currently accepting application for Part-time Program Attendant position in our adult homeless men's shelter.

**Role Summary and Responsibilities:**

Job duties for this position includes: empowering DARE clients to cooperate in chores and group activities and support each other in their recovery process, conducting random urine screens and breathalyzer test when required, conducting groups in relapse prevention or other the psycho-educational topics as directed, assisting DARE clients in considering options for leisure and social time activities, maintaining appropriate case documentation and communication with DARE co-workers etc.

**Skill, Nature and Scope:**

- Actively practice the mission, Vision and Value of Good Shepherd Ministries.
- Knowledge and skills acquired through a college program or a minimum of two years addiction related counselling experience.
- A thorough knowledge of the addiction continuum of care and the accepted best practices within the continuum.
- An ability to appreciate the complexity and demands of “hard to serve” individuals from diverse backgrounds.
- Understanding of issues faced by homeless men.
- Verbal communication skills to initiate encourage and maintain flow of information among clients, volunteers, co-workers and outside resource centres and groups.
- Excellent written communication skills to produce proper documentation and reports.
- Demonstrated skills in crisis intervention and de-escalation.
- Ability to balance between team work and independence and role modelling appropriate behaviour are essential.
- The ability to patiently deal with a difficult client group is essential.

**Hours of work:**

16.00 hours – Weekend.

**Wages:**

\$19.91/hr start rate and \$20.59/hr after successful completion of a probationary period.

Please send application and resume to [employment@goodshepherd.ca](mailto:employment@goodshepherd.ca) OR by regular mail: to the attention of Human Resources, 412 Queen Street East, Toronto, ON, M5A 1T3.

*Thank you for those who applied, however, only those selected for interview will be contacted.*